

2023 Tokyo Metropolitan University
Graduate School of Human Health Sciences
[Master's Program]
[Doctoral Program]

“Tokyo Global Partners Scholarship Program”
International Student Special Selection

Application Guidelines

For April 2023 enrollment

<“Tokyo Global Partners Scholarship Program” International Student Special Selection>

Under this program, Tokyo Metropolitan University (hereinafter referred to as “TMU”), operated by Tokyo Metropolitan Public University Cooperation and established by Tokyo Metropolitan Government (hereinafter referred to as TMG), calls for excellent international students to study at the graduate school of TMU.

This program provides financial support including tuition exemption, stipend and others, for students who pass our special selective examination in order to concentrate on their study and research. The Graduate School of Human Health Sciences at Tokyo Metropolitan University is comprised of six departments in Nursing Sciences, Physical Therapy, Occupational Therapy, Radiological Sciences, Frontier Health Sciences, and Health Promotion Sciences. The departments that implement the examination will be announced later.

This program is being advanced based on the assumption that the revenue and expenditure budgets of Tokyo for 2023 will be approved by March 31, 2023.

1 Number of applicants

5 students

2 Eligibility

To be eligible for the “Tokyo Global Partners Scholarship Program” International Student Special Selection, the applicant must meet a requirement (1), (2), (3) or (4), and must meet all requirements (5) to (14):

- (1) For the doctoral course, a person who has acquired or is expected to acquire a master’s degree or a degree equivalent to a professional degree.
- (2) For the doctoral course, through individual screening of admission qualifications, a person who has been recognized by the graduate school as having academic ability equivalent to or higher than that of those who have a master’s degree or a professional degree. The person should also have reached 24 years of age at the time of enrollment.
- (3) For the master’s course, a person who has completed or is expected to complete the 16-year course of school education, or who has acquired or is expected to acquire a bachelor’s degree.
- (4) For the master’s course, through individual screening of admission qualifications, a person who has been recognized by the graduate school as having academic ability equivalent to or higher than that of those who have graduated from any Japanese university. The person should also have reached 22 years of age at the time of enrollment.

*note 1

A person who apply in accordance with (2) or (4) above must be certified by "3 Individual Application Qualification Screening" in advance.

(5) Those who fall under any of the following categories: (a) to (c)

- (a) Those who are enrolled in a research institution such as a university, governmental agency,

local governmental agency (hereinafter referred to as "the Institution"), company, etc. and whose main campus, laboratory, or office, etc. is located in Asian countries/regions (*note2) , Sister and Friendship Cities/States of TMG (*note3) , etc., or those who have graduated from or completed an educational course at the Institution less than one year before applying for the program.

- (b) Those who are enrolled in any of the universities listed in the International Partner Universities/Institutions shown in Attachment 5, or those who have graduated from or completed an educational course at international partner universities/institutions less than one year before applying for the program.
- (c) Those who are enrolled in a master's course (equivalent to the master's course at TMU) at a university in Japan with a visa status of residence of "Student" at the time of application.

***note 2**

Asian countries/regions refer to the following countries and regions: East Asia, Southeast Asia, and South Asia.

India, Indonesia, Cambodia, Singapore, Sri Lanka, Thailand, South Korea, China, Nepal, Pakistan, Bangladesh, East Timor, the Philippines, Bhutan, Brunei, Vietnam, Malaysia, Myanmar, Maldives, Mongolia, Laos, and Taiwan.

***note 3**

Sister and Friendship Cities/States of TMG, etc. refer to the following sister and friendship cities/states of TMG, member cities of the Asian Network of Major Cities 21, and other major cities overseas with which TMG conducts urban diplomacy.

- Sister and Friendship Cities
New York City, Beijing, Paris, New South Wales, Seoul, Jakarta, Sao Paulo (state), Cairo, Moscow, Berlin, Rome, and London.
- Member cities of the Asian Network of Major Cities 21
Bangkok, Delhi, Hanoi, Jakarta, Kuala Lumpur, Manila, Seoul, Singapore, Taipei, Tomsk, Ulaanbaatar, and Yangon.

- (6) A 2.30 Grade Point Average (GPA) or above, calculated by the following conversion table and formula, is required either in the course at the Institution, an international partner university/institution or a Japanese university enrolled at the time of application, or in the last educational institution attended prior to application. All applicants are expected to maintain a 2.3 GPA or above in the course they are enrolled in during the scholarship period.

Conversion Table

Grading System	Evaluation Scale				
Pattern 1		優 Excellent	良 Good	可 Fair	不可 Fail
Pattern 2		A	B	C	F

Pattern 3		100-80	79-70	69-60	59-0
Pattern 4	S	A	B	C	F
Pattern 5	A	B	C	D	F
Pattern 6	100-90	89-80	79-70	69-60	59-0
Grade point	3	3	2	1	0

Formula

{("Number of credits for grade point 3" x 3) + ("number of credits for grade point 2" x 2) + ("number of credits for grade point 1" x 1) + ("number of credits for grade point 0" x 0)} ÷ (total number of registered credits)

- If the credit system is not applicable for the classes you took, use the number of subjects instead of the number of credits to calculate your GPA.
- If you are a transfer student from one university/institution to another, use the number of credits you gained at the university from which you have transferred. However, also calculate the GPA in the same way as the grades you gained before the transfer (grade point at the university/institution previously enrolled before the present one).
- The subjects for which the grades do not fit the evaluation scale, such as those evaluated as "Pass" or "Approved," must be excluded.
- A fraction in the GPA should be rounded down to the nearest third decimal place.

(7) Applicants must meet one of the following requirements for proficiency in Japanese or English:

- (a) Those who have passed the Japanese Language Proficiency Test (JLPT) level N2 or higher at the time of admission to the master's or doctoral courses of TMU.
- (b) Those who have completed or are expected to complete an educational course that satisfies the qualifications for admission to a master's or doctoral course in Japan, with Japanese as the primary language.
- (c) Those who can be judged by the respective graduate school that accepts them to have Japanese language skills equivalent to (a) or (b).
- (d) Those who have qualifications or certification test scores equivalent to level B2 of the Common European Framework of Reference for Languages (CEFR) or higher in English at the time of admission to the master's or doctoral courses of TMU.
- (e) Those who have completed or are expected to complete an educational course that satisfies the qualifications for admission to a master's or doctoral course in Japan, with English as the primary language.
- (f) Those who can be judged by the respective graduate school that accepts them to have English language skills equivalent to (d) or (e).

(8) Applicants must be willing to learn basic Japanese language up to the level of understanding daily conversation by the time of completion of their program.

(9) Applicants should be willing to seek employment in one of the following: (a) to (c).

- (a) A company with its headquarters or a branch office in Tokyo (regardless of work location in

or outside Japan)

(b) A university or research institute in or outside Japan

(c) A central/local government organization or a similar public organization in or outside of Japan

(10) Applicants must be willing to cooperate in forming a network of Japan-friendly cohorts and contribute to deepening the mutual understanding/friendship between Japan and foreign countries/regions and to the development of Tokyo and the world by utilizing knowledge and technology gained at TMU after completion of their program.

(11) Each applicant must obtain a new "Student" visa at a diplomatic mission or some other facility overseas before entering Japan and enter Japan with the newly acquired "Student" status. (If they already have another status of residence such as "Permanent Resident," "Long Term Resident," it must be changed to "Student" before entering Japan.) However, this does not apply to cases falling under (5) (c) of "Application Eligibility" given above.

(12) An applicant must be mentally and physically sound to pursue study and research at the university.

(13) Applicants for Department of Nursing Sciences must have language proficiencies and/or professional qualifications as follows.

Applicants for the Master's course:

1. Japanese language proficiency: JLPT (Japanese Language proficiency Test) N1 level
2. English language proficiency: TOEFL iBT score of 80 or higher, or TOEFL PBT score of 550 or higher
3. Any of the following license issued by your home country
 - Public Health nurse license
 - Midwifery license
 - Nursing license

Applicants for the Doctoral course

English language proficiency: TOEFL iBT score of 80 or higher, or TOEFL PBT score of 550 or higher

(14) An applicant should not fall under any of the following categories: (a) to (e). If an applicant is found to fall under these after being accepted, the support provided, such as scholarship, shall not, in principle, be granted.

In addition, if an applicant is found to fall under (f) or (g) after being accepted, the acceptance to TMU may be cancelled.

(a) Those with Japanese citizenship, special permanent resident status, or who are allowed to reside in Japan permanently

(b) Those who are military personnel on active duty or army civilian employees

(c) Those who will receive a scholarship, research fund, and the like from other institutions at the time of enrollment

(d) Those who have previously been enrolled in a master's program of TMU or another university in Japan as a Japanese Government Scholarship international student (if you apply for a master's program)

(e) Those who have previously been enrolled in a doctoral program of TMU or another university in Japan as a Japanese Government Scholarship international student (if you apply for a doctoral program)

(f) Those who have not received the prescribed degree in the requirements of "2 eligibility (1) or (3)" by March 31, 2023

(g) Those who have not finished the prescribed course in the requirements of "2 eligibility (3)" by March 31, 2023

3 Individual Application Qualification Screening (A person who have to get permit to apply through "2 eligibility (2) or (4)")

(1) Application procedure for Individual Qualification Screening

The applicant who is applicable to “2 eligibility (2) or (4)” need to take the individual application qualifications screening. The applicant must submit the following documents to Tokyo Metropolitan University Arakawa Campus within the following application period (submitted documents will not be returned). If you have been qualified through this screening to apply for admission, you do not need submit the same documents to apply for admission.

Required Documents	Notes
① Application for Application Qualification Screening Form (Form 1)	• Use the Graduate School of Human Health Sciences’ prescribed form and complete in English or Japanese.
② Academic transcript	• Documentation created by the president of your alma mater. • Spanning from first year undergraduate until the most recent transcripts and complete in English or Japanese.
③ Copy of Passport	• Photocopies of the page on which your name and nationality are printed.

(2) Application Period August 12, 2022 – August 19, 2022 12:00 PM (JST)

(Applications must arrive no later than August 19, 2022 12:00 PM (JST).)

(3) Submission method By E-mail attachment

【E-mail address】 adm_kyo[at]tmu.ac.jp

*Please replace “[at]” with “@”.

(4) Announcement of Results

Results will be sent to all applicants by e-mail. If you do not receive the result by the day before 1 April 2022, please make an inquiry to Academic Affaires Section, Admission Office, Arakawa campus by e-mail (adm_kyo[at]tmu.ac.jp) (Note 4).

(Note 4) Please replace “[at]” with “@”.

*Those who are qualified through this Individual Application Qualification Screening must submit the required documents according to “4 Application”

4 Application

- (1) When applying, you must contact the prospective supervisor who wishes to receive guidance in advance and discuss the research content.

Please refer to the following website for details.

(<https://www.hs.tmu.ac.jp/english/index.html>)

(<https://www.ic.tmu.ac.jp/english/index.html>)

- (2) Application Period September 12, 2022 – September 30, 2022 12:00 PM (JST)

(Applications must arrive no later than September 30, 2022 12:00 PM (JST))

- (3) Delivery method By e-mail

Please send " N: Identification Photographs for certificate " of materials for submission by post separately.

Arrival of the " N: Identification Photographs for certificate " after the application deadline is not a problem.

【E-mail address】 adm_kyo[at]tmu.ac.jp

*Please replace “[at]” with “@”.

【Address for Photographs】 Academic Affairs Section, Graduate School of Human Health Sciences,
Tokyo Metropolitan University Arakawa Campus
7-2-10 Higashi-ogu, Arakawa-ku, Tokyo, 116-8551, Japan

(4) Materials for Submission

	Notes
A: Application Form (Form 2)	<ul style="list-style-type: none"> • Fill in the required spaces on the prescribed form of the Graduate School of Human Health Sciences. • In the designated space, attach a picture (4cm (H) ×3cm (W)) taken at least three months prior to application which shows your face and torso, without cap or head covering (unless it's for religious or medical reasons).
B: <u>Applicant for master's course</u>: Certificate of (Prospective) Completion of Bachelor's coursework <u>Applicant for doctoral course</u>: Certificate of (Prospective) Completion of Pre-doctoral coursework	<ul style="list-style-type: none"> • Documentation created by the president of your alma mater and complete in English or Japanese.
C: Academic Transcript	<ul style="list-style-type: none"> • Documentation created by the president of your alma mater. • Spanning from first year undergraduate until the most recent transcripts and complete in English or Japanese.
D: Certificate of English and Japanese Proficiency	<ul style="list-style-type: none"> • Certificate of English (e.g. IELTS, TOEFL iBT) proficiency in English or Japanese. • Certificate of Japanese (e.g. Japanese-Language Proficiency test) in English or Japanese. • No earlier than two years before the date of application to TMU.

E: Application Form (Form 3)	<ul style="list-style-type: none"> • Use the Graduate School of Human Health Sciences' prescribed form and complete in English or Japanese. • Attach an outline of your master's thesis.
F: Field of Study and Study Program (Form 4)	<ul style="list-style-type: none"> • Use the Graduate School of Human Health Sciences' prescribed form and complete in English or Japanese.
G: Recommendation Form (Form 5)	<ul style="list-style-type: none"> • Documentation created by the president of your alma mater or the head of your place of employment. • Use the Graduate School of Human Health Sciences' prescribed form and complete in English or Japanese.
H: Future Career Plans and Future Contribution to Tokyo Metropolitan University and Tokyo Metropolitan Government (Form 6)	<ul style="list-style-type: none"> • Use the Graduate School of Human Health Sciences' prescribed form and complete in English or Japanese.
I: Written Pledge (Form 7)	<ul style="list-style-type: none"> • Use the Graduate School of Human Health Sciences' prescribed form.
J: Pledge for technical information (Form 8)	<ul style="list-style-type: none"> • Use the Graduate School of Human Health Sciences' prescribed form.
K: Housing Inquiry (Form 9)	<ul style="list-style-type: none"> • Use the Graduate School of Human Health Sciences' prescribed form.
L: Certificate of Health (Form 10)	<ul style="list-style-type: none"> • Use the Graduate School of Human Health Sciences' prescribed form.
M: Passport photocopy	<ul style="list-style-type: none"> • Photocopies of the page on which your name and nationality are printed.
N: Identification Photographs for certificate	<ul style="list-style-type: none"> • Two pieces of Identification Photograph for certificate (size)4cm(H)×3cm(W) • Please send by post separately.

In addition to (4) Materials for Submission, applicants for Department of Nursing Sciences must submit the following.

[Applicants for the Master's course:]

1. Certificate of JLPT (Japanese Language proficiency Test) N1 level
2. TOEFL (Test of English as a Foreign Language) iBT score of 80 or higher, or TOEFL PBT score of 550 or higher
3. Copy of valid any of following license issued by your home country
 - Public Health nurse license
 - Midwifery license
 - Nursing license

[Applicants for the Doctoral course:]

1. Full text of master's thesis. In case the thesis is not written in English or Japanese, an English or Japanese translation of the abstract must be attached to it.

2. TOEFL (Test of English as a Foreign Language) iBT score of 80 or higher, or TOEFL PBT score of 550 or higher

5 Applicant Selection Method

A successful applicant will be selected based on the results of an oral or/and a written examination centered on your subject of specialization, and upon the content of the documentation submitted.

- (1) Selection Date: Date designated by the Graduate School of Human Health Science between October 22, 2022 and November 6, 2022
- (2) Test Venue: Tokyo Metropolitan University Arakawa Campus
7-2-10 Higashi-ogu, Arakawa-ku, Tokyo
Or other location designated by the Graduate School of Human Health Science
- (3) Test Subjects: An oral or/and a written examination in your major subject.
*You will be informed of the test time, etc. by the Graduate School of Human Health Sciences.

6 Results Announcement

Date and Time: November 25, 2022 12 : 00 PM (JST)

Results will be released on the Tokyo Metropolitan University Graduate School of Human Health Science's website.

The successful applicant will receive an acceptance letter and enrollment forms.

Our website: <https://www.hs.tmu.ac.jp>

7 Enrollment Date

April 1, 2023

8 Supports for Enrollees

The following support will be provided to international students who have completed the admission procedures.

- (1) Full exemption of entrance examination and admission fees.
- (2) Full tuition exemption for the prescribed years of study until the completion of the program (two consecutive years for a master's program and three consecutive years for a doctoral program).
- (3) The scholarship money provided to international students will be 150,000 yen per month from October 2022 for two consecutive years for a master's program and three consecutive years for a doctoral program.
- (4) One-way air tickets for entry into Japan and return to their home country after the student has acquired the degree. Economy tickets are provided between the international airport nearest to the student's place of residence and either Narita or Tokyo International Airport (Haneda Airport). The travel expenses from Narita or Haneda Airport to each TMU campus and vice versa shall be borne by the students themselves. Please note that a return ticket will not be provided for students who withdraw from TMU or earn a degree beyond the prescribed years of study. It will also not be provided for students who temporarily return home while remaining in Japan after the end of the scholarship period. However, if students withdraw after earning all the required credits within the prescribed duration of a program, the travel expenses will be covered.

(5) Housing referral services will be provided. TMU's cooperating company shall provide support to those who wish for the service to provide housing information and contract procedure. All applicants must submit the housing referral form whether they wish for the service or not.

*The housing rent and other expenses for meals, etc. are to be borne by the student.

* The International Student House is for single students only. We cannot provide information on housing for families. In addition, if you are bringing your family, afterwards, from your home country, all necessary procedures must be done by yourself.

*Please note that the housing referral service does not guarantee to present housing information that meets all the conditions you wish to have.

(6) Items to be noted

The scholarship procedure for international students will begin after they have entered Japan. If they are unable to enter Japan due to restrictions imposed by the Japanese government, they will not receive the scholarship during that period. In addition, if it is necessary to take measures such as staying at a hotel after entering Japan due to the policy of the Japanese government, such expenses must also be borne by the student.

When an international student falls under any of the following cases, the support prescribed above shall be, in principle, terminated:

(1) When the application documents are found to have a false statement.

(2) When the student violates the pledge made to the President.

(3) When the student has been subject to disciplinary action at TMU or has been expelled from TMU.

(4) When it is confirmed that the student will not be able to complete the course of study within the prescribed years of study due to poor academic performance, leave of absence, etc.

(5) When the student withdraws from TMU (except for withdrawal after acquiring credits needed to complete the course within the prescribed years of study) or transfers to another graduate school.

(6) When the student loses their status of residence as a "Student" or changes their status of residence to another status.

(7) When the student applies for other financial support programs such as scholarships. However, this does not apply to applications for scholarships that the student will begin to receive after completing the course under this program.

(8) When the student finds it difficult to continue studying abroad due to health reasons.

(9) When it is found that the student falls under the items (a) to (e) of (14) for "2 Eligibility."

9 Students' responsibility after returning home

After the program, international students are expected to put the utmost effort to contribute to the development of Tokyo and the world by deploying the knowledge and skills acquired through the experience under the program and by fostering a network of highly skilled Japan-friendly cohorts. The students are also expected to promote mutual understanding and friendly relations between Tokyo and foreign countries/regions from which the students originally come.